



Office of the City Manager

CONSENT CALENDAR
November 3, 2022

To: Honorable Mayor and Members of the City Council
 From: Dee Williams-Ridley, City Manager
 Submitted by: Lisa Warhuus, Director, Health, Housing and Community Services
 Subject: Revenue Contracts: Fiscal Year 2023 Aging Services Programs

RECOMMENDATION

Adopt five Resolutions authorizing the City Manager or her designee to execute any resultant revenue agreements and amendments with Alameda County to provide congregate and home-delivered meals, family caregiver support, senior center activities and information and assistance services to seniors for the following programs for Fiscal Year 2023 (FY 2023):

- a. Congregate Meals in the amount of \$40,000;
- b. Home Delivered Meals in the amount of \$84,000;
- c. Family Caregiver Support Program in the amount of \$41,383;
- d. Senior Center Activities in the amount of \$30,000; and
- e. Information and Assistance Services in the amount of \$100,000.

FISCAL IMPACTS OF RECOMMENDATION

The City of Berkeley will receive five grants totaling \$295,383 from Alameda County Area Agency on Aging for FY 2023 for the programs listed below. The contracts require minimum matching funds totaling \$29,583 as detailed below, and the Division will utilize General Fund in its approved FY 2023 budget to provide the match. The grant budgets will be adjusted to match the contract amounts and these changes will be included in the Second Amendment to the FY 2023 Annual Appropriations Ordinance.

1. **Congregate Meals:** Revenue Budget Code 320-51-505-549-2044-000-000-433110-. The FY2023 contract is for \$40,000 and supports staff coordination and management of meals that are both served at senior centers, as well as available for pickup. Expenditure Budget Code 320-51-505-549-2041-000-444-*. The contract requires a minimum match of \$4,000.
2. **Home Delivered Meals:** Revenue Budget Code 320-51-505-549-2044-000-000-433110-. The FY2023 contract is for \$84,000 and supports staff coordination and management of home delivered meals. Expenditure Budget Code 320-51-505-549-2044-000-444-*. The contract requires a minimum match of \$8,400.

3. **Family Caregiver Support Program:** Revenue Budget Code 328-51-505-541-2036-000-000-433110. The FY2023 contract is for \$41,383 and supports caregiver outreach, training and respite services for care receivers. Expenditure Budget Code 328-51-505-540-2036-000-444-*. The contract requires a minimum match of \$4,183.
4. **Senior Center Activities:** Revenue Budget Code 328-51-505-544-2069-000-000-431110. The FY2023 contract is for \$30,000 and supports staff coordination and delivery of senior center outreach, activities, classes, and special events. Expenditure Budget Code 328-51-505-544-2069-000-444-*. The contract requires a minimum match of \$3,000.
5. **Information and Assistance Services:** Revenue Budget Code 327-51-505-541-2035-000-000-433110. The FY2023 contract is for \$100,000 and supports staff management and delivery of information, assistance, referral and follow-up services. Expenditure Budget Code 327-51-505-544-2035-000-444-*. The contract requires a minimum match of \$10,000.

CURRENT SITUATION AND ITS EFFECTS

In February 2022, Alameda County issued a request for proposals for caregiver, senior center, information and assistance, and nutrition services. The City of Berkeley applied for this funding and received notification of grant awards for caregiver services, senior center activities and administration of Senior Nutrition Programs on June 5, 2022 for a four-year period.

BACKGROUND

The City of Berkeley receives funding from city, county, and state sources as well as private donations to serve senior residents of Berkeley, and to coordinate the Tri-City Nutrition Program. The Department of Health, Housing & Community Services (HHCS) is committed to providing a broad range of community services; including services to meet the needs of seniors in the community. The Aging Services Division (HHCS/Aging) provides nutritious meals, outreach, activities, social events, classes, and individual support and referral services to seniors and their families in the community.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

The home-delivered and congregate meal programs composts meal waste.

RATIONALE FOR RECOMMENDATION

These funds support the City's senior centers and meals programs, and provide critical support to ensure HHCS/Aging can continue to provide services at the North and South Berkeley Senior Centers, and Senior Nutrition Programs.

ALTERNATIVE ACTIONS CONSIDERED

The HHCS/Aging assesses each funding source to ensure that it supports the City's mission and goals. The alternative action of not seeking any of these funding sources would result in a significant reduction in services available to seniors in the community.

CONTACT PERSON

Tanya Bustamante, Manager of Aging Services, HHCS, 981-5178

Attachments:

1. Resolution: Congregate Meals
2. Resolution: Home-Delivered Meals
3. Resolution: Family Caregiver Support Program
4. Resolution: Senior Center Activities
5. Resolution: Information and Assistance Services

RESOLUTION NO. -N.S.

REVENUE CONTRACT: ALAMEDA COUNTY FISCAL YEAR 2023 CONGREGATE
MEAL PROGRAM

WHEREAS, the City of Berkeley Department of Health, Housing & Community Services provides a broad range of community services to the community; and

WHEREAS, the Aging Services Division provides a broad range of services to Berkeley seniors, and coordinates the delivery of meals to three cities – Berkeley, Albany and Emeryville – as the lead partner in the Tri-City Nutrition Program; and

WHEREAS, the City of Berkeley should seek outside funding wherever possible to fund vital senior services; and

WHEREAS, Alameda County provides funding to support the Congregate Meal programs for Fiscal Year 2023 in the approximate amount of \$40,000 (Revenue Budget Code 320-51-505-549-2044-000-000-433110-); and

WHEREAS, the City of Berkeley provides a minimum match of \$4,000 in General Funds (Expense Code 011-51-505-549-2041-000-444-various; and

WHEREAS, the funds will support the coordination and management of congregate meals at four sites (North Berkeley Senior Center, South Berkeley Senior Center, Emeryville Senior Center and Albany Senior Center) (budget code 320-51-505-549-2041-000-444-various).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is hereby authorized to submit a contract agreement to Alameda County for funding for fiscal year 2023 for the Congregate Meal Program, and to accept the grants and to execute any resultant revenue agreements and amendments. A record signature copy of said agreements and any amendments shall be on file in the office of the City Clerk.

RESOLUTION NO. -N.S.

REVENUE CONTRACT: ALAMEDA COUNTY FISCAL YEAR 2023 HOME
DELIVERED MEAL PROGRAM

WHEREAS, the City of Berkeley Department of Health, Housing & Community Services provides a broad range of community services to the community; and

WHEREAS, the Aging Services Division provides a broad range of services to Berkeley seniors, and coordinates the delivery of meals to three cities – Berkeley, Albany and Emeryville – as the lead partner in the Tri-City Nutrition Program; and

WHEREAS, the City of Berkeley should seek outside funding wherever possible to fund vital senior services; and

WHEREAS, Alameda County provides funding to support the Home Delivered Meal program for Fiscal Year 2023 in the approximate amount of \$84,000 (Revenue Budget Code 320-51-505-549-2044-000-000-433110-); and

WHEREAS, the City of Berkeley provides a minimum match of \$8,400 in General Funds (Expense Code 011-51-505-549-2044-000-444-various); and

WHEREAS, the funds will support the coordination and management of home delivered meals to the partner cities in the Tri-City Nutrition Program (Berkeley, Albany and Emeryville) (budget code 320-51-505-549-2044-000-444-various).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is hereby authorized to submit a contract agreement to Alameda County for funding for fiscal year 2023 for the Home Delivered Meal Program, and to accept the grants and to execute any resultant revenue agreements and amendments. A record signature copy of said agreements and any amendments shall be on file in the office of the City Clerk.

RESOLUTION NO. -N.S.

REVENUE CONTRACT: ALAMEDA FISCAL YEAR 2023 FAMILY CAREGIVER
SUPPORT PROGRAM

WHEREAS, the City of Berkeley Department of Health, Housing & Community Services provides a broad range of community services to the community; and

WHEREAS, the Aging Services Division provides a broad range of services to Berkeley seniors; and

WHEREAS, the City of Berkeley should seek outside funding wherever possible to fund vital senior services; and

WHEREAS, Alameda County provides funding to support the Family Caregiver Support services for Fiscal Year 2023 in the approximate amount of \$41,383 (Revenue Budget Code 328-51-505-541-2036-000-000-433110); and

WHEREAS, the City of Berkeley provides a minimum match of \$4,183 in General Funds (Expense Code 011-51-505-541-2036-000-444-various); and

WHEREAS, the funds will support the provision of caregiver outreach, training and respite services for care receivers (budget code 328-51-505-540-2036-000-444-various).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is hereby authorized to submit a contract agreement to Alameda County for funding for fiscal year 2023 for the Family Caregiver Support Program, and to accept the grants and to execute any resultant revenue agreements and amendments. A record signature copy of said agreements and any amendments shall be on file in the office of the City Clerk.

RESOLUTION NO. –N.S.

REVENUE CONTRACT: ALAMEDA COUNTY FISCAL YEAR 2023 SENIOR CENTER
ACTIVITIES

WHEREAS, the City of Berkeley Department of Health, Housing & Community Services provides a broad range of community services to the community; and

WHEREAS, the Aging Services Division provides a broad range of services to Berkeley seniors; and

WHEREAS, the City of Berkeley should seek outside funding wherever possible to fund vital senior services; and

WHEREAS, Alameda County provides funding to support Senior Center Activities for Fiscal Year 2023 in the approximate amount of \$30,000 (Revenue Budget Code 328-51-505-544-2069-000-000-433110-); and

WHEREAS, the City of Berkeley provides a minimum match of \$3,000 in General Funds (Expense Code 011-51-505-544-2069-000-444-various); and

WHEREAS, the funds will support the coordination and delivery of senior center outreach, activities, classes, and special events (budget code 328-51-505-544-2069-000-444-various).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is hereby authorized to submit a contract agreement to Alameda County for funding for fiscal year 2023 for Senior Center Activities, and to accept the grants and to execute any resultant revenue agreements and amendments. A record signature copy of said agreements and any amendments shall be on file in the office of the City Clerk.

RESOLUTION NO. –N.S.

REVENUE CONTRACT: ALAMEDA COUNTY FISCAL YEAR 2023 INFORMATION
AND ASSISTANCE SERVICES

WHEREAS, the City of Berkeley Department of Health, Housing & Community Services provides a broad range of community services to the community; and

WHEREAS, the Aging Services Division provides a broad range of services to Berkeley seniors; and

WHEREAS, the City of Berkeley should seek outside funding wherever possible to fund vital senior services; and

WHEREAS, Alameda County provides funding to provide Information and Assistance Services for Fiscal Year 2023 in the approximate amount of \$100,000 (Revenue Budget Code 327-51-505-541-2035-000-000-433110-); and

WHEREAS, the City of Berkeley provides a minimum match of \$10,000 in General Funds (Expense Code 011-51-505-541-2035-000-444-various); and

WHEREAS, the funds will support the management and delivery of information, assistance, referral and follow-up services provided in the North and South Berkeley Senior Centers, and in the Social Services Unit (budget code 327-51-505-544-2035-000-444-various).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is hereby authorized to submit a contract agreement to Alameda County for funding for fiscal year 2023 for Information and Assistance Services, and to accept the grants and to execute any resultant revenue agreements and amendments. A record signature copy of said agreements and any amendments shall be on file in the office of the City Clerk.